

# Visa Checklist

## *One Semester Exchange Students*

Please apply for a visa promptly, however note that the earliest you can obtain an F-1 Visa is 90 days before the program start date issued on your I-20. For more info on F-1 Visas see: <https://travel.state.gov/content/visas/en/study-exchange/student.html>

1. Send the following to the International Student Advisor for I-20:

- Transcript - Send to International Student Advisor [If Transcript does not show English language classes, please include a faculty letter]
- Passport bio page
- Host school verification letter
- Permanent Foreign Address and Phone Number
- Evidence of Financial Ability to meet expenses [Official bank statement listing amount of funds]
- Signed financial certification showing funding source [scholarship, government, family, etc]
- Evidence of English Language Ability [TOEFL, IELTS, etc]
- Major Area of Study

2. Create account at fmjfee.com:

- Pay \$200 Sevis fee
- Email ISA with receipt [also called I-901]

3. Please bring the following to the U.S. Consulate for an interview:

- I-20 [issued by MCAD Int'l Student Advisor and mailed to you]
- Form I-901 [<http://www.ice.gov/sevis/i901/index.htm>]
- Printed copy of form DS-160 [Online Non-Immigrant Visa Application] <https://ceac.state.gov/genniv>
- Valid Passport [good for at least 6 months after program end date]
- One 2x2 inch Photograph
- Financial evidence of sufficient funds during period of intended study, i.e. tax documents and original bank books or statements, business registration or licenses
- Transcript showing enrollment in home school, and any English language ability
- Evidence of intent to depart the U.S. after completion of study [round-trip ticket]
- Machine Readable Visa (MRV) fee receipt
- Visa Reciprocity Fee [if applicable]
- Letter from MCAD International Student Advisor
- Transcripts or diplomas from previous institutions attended

4. Once you are approved and receive a visa stamp in your passport:

- Send a copy (or scan) to Int'l Student Advisor or via email to MCAD International Student Advisor

5. In the Airplane:

- Carry all documents with you

6. At the Port of Entry/Airport give the Customs and Border Protection official the following:

- Passport with Visa
- I-20
- Any other information they request

7. Current copies of all documents are required for your student file.